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### National Housing Development Corporation Limited Thimphu: Bhutan



NHDCL/CSD/HR-15/2024/3297

18th January 2024

#### **Vacancy Announcement**

National Housing Development Corporation Limited would like to invite applications for the following post:

Sl. No	Position Title	Position Level	Slot	Minimum Qualification	Pay Scale & Allowance	Employment type & Placement
1	Assistant Architect	Grade 7	01	Bachelors in Architecture with minimum of 65% aggregate in Degree and minimum of 60% aggregate in class XII & X (Preference will be given to Candidate with experience)	21,990-550-32,990 with 20% HRA, Monthly Variable Pay of Nu. 13,550 and other benefits as per service rules and regulations.	Regular, Head Office
2	Electrical Engineer	Grade 7	01	B.E/B.Tech in Electrical Engineering with minimum work experience of three years in Civil Electrical Design and supervision works.	21,990-550-32,990 with 20% HRA, Monthly Variable Pay of Nu. 13,550 and other benefits as per service rules and regulations.	Regular, Head Office

Note: (Grade and pay shall be commensurate as per their number of work experience in line with NHDCL Internal Service Manual in case of experienced candidate.)



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The following documents should be submitted to HR Division, NHDCL on or before 2<sup>nd</sup> February 2024:

- 1. Job Application
- 2. Curriculum Vitae
- 3. Copies of Academic Transcripts & Certificates
- 4. Work Experience Certificate
- 5. Copy of Citizenship Identity Card
- 6. Security Clearance and Medical Certificate
- 7. Details of at least two referees (Family members or relatives will not be accepted)
- 8. NOC from the current employer if already employed (if selected)
- 9. Letter of merit if any

For further information contact HR Division at telephone No. 323147/332734 (Ext. No. 142) during office hours or visit our website at **www.nhdcl.bt.**